

**TELE-VERIFICATION REPORT
RESIDENCE / OFFICE TELEPHONE**

***Application Number :**

***Date of Application :**

| | |
|---------------------------------|--|
| *Name of Applicant | |
| *Date of Birth | |
| *Name of the Co-Applicant | |
| *Residence Address of Applicant | |
| *Permanent Address of Applicant | |

| | | |
|---------------------------|----------------------------|--|
| | Residence | Office |
| Contact Telephone Numbers | * | * |
| Name of person spoken to | | |
| Relation with applicant | Spouse/Son/Daughter/Others | Colleague/ Partner/ Superior/HR Person/Other |

| | |
|--------------------|--|
| *Name of Company | |
| Nature of Business | |
| *Office Address | |
| Working Since | |
| Designation | |
| Department | |

Tele calling Log

| | | | | | | |
|-----------------|------|------|------|--------|--------|--------|
| | Resi | Resi | Resi | Office | Office | Office |
| Attempt | 1st | 2nd | 3rd | 1st | 2nd | 3rd |
| Date of Calling | | | | | | |
| Time of calling | | | | | | |
| Outcome | | | | | | |

TELE-VERIFICATION OF GUARANTOR & REFERENCES

| | | | |
|---|-----------|-------------|--------------|
| | Guarantor | Reference I | Reference II |
| Name | | | |
| Telephone no. | | | |
| Relationship with Applicant | | | |
| How many years they know applicant | | | |
| Employment details | | | |
| Whether he is guarantor for any other loan | | | |
| Whether he is aware of his liability as Guarantor | | | |

| | | |
|---|--|--|
| Whether Guarantor is aware of Applicants' loan quantum/ EMI etc | | |
|---|--|--|

Tele calling Log

| Attempt | 1st | 2nd | 3rd | 4th |
|-----------------|-----|-----|-----|-----|
| Date of Calling | | | | |
| Time of calling | | | | |
| Outcome | | | | |

Outcome: C (Contacted), CE (Constantly Engaged), NR (No Response)

Other Remarks _____

| | | |
|--------------------------|-----------------------------------|-----------------------------------|
| Tele Verification Result | Positive <input type="checkbox"/> | Negative <input type="checkbox"/> |
|--------------------------|-----------------------------------|-----------------------------------|

Verifier's Name & Signature

Agency Seal

Agency Manager's Signature

Comments

**If Verified by LIC HFL
Officials**

Official's Signature & Designation